



Outer South Environmental Sub Group  
4.00pm Wednesday 20<sup>th</sup> February 2013  
Blackburn Hall  
Rothwell

<b>ATTENDANCE</b>	
Cllr Karen Bruce (Chair)	Ward Councillor
Cllr Karen Renshaw	Ward Councillor
Cllr. Robert Finnigan	Ward Councillor
Tom Smith	South East Locality Manager
Bob Buckenham	Parks & Countryside
Light Addaquay	Area Officer (Acting)
Aretha Hanson	Area Officer
In-Attendance: Mark Gray	Aire Valley Homes

<b>1.0</b>	<b>Welcome and Introductions</b>	<b>ACTION</b>
1.1	Everyone was welcomed and introductions were made.	
1.2	Apologies received from Cllr Shirley Varley	
<b>2.0</b>	<b>Matters arising and minutes of the last meeting</b>	
2.1	The minutes of the last meeting were agreed as an accurate account.	
2.2	(5.5) Mark reported that a ginnel standard has been approved. Light to email Mike Holdsworth for the final copy for circulation to group.	MH/LA
2.2.1	(3.2.2) Bob reported that from Dawson Hill to Brighton Avenue and Bruntcliffe Lane to Foster Crescent is all Public Footpath Morley No. 53, which is recorded on the Definitive Map of public rights of way. This path was cleared of overgrowth last year and is also referred to in the Priority Ginnels list and will be inspected as per the programme referred to in item 4.1. There are no public rights of way recorded on the Definitive Map between Queen Street and Merlyn Rees Avenue although both of these streets are adopted and maintained by LCC Highways. Bob to respond to Cllr Varley with copy to South East Area Support team.	BB
2.2.2	(4.2.3) Issue of fair distribution of resources across the four wards was raised. Tom responded that the budget is managed by equality of outcome and that the rota reflects how money is spent.	TS
2.2.3	(6.1) Litterbins replacement completed. If members want new litterbins at some locations, other funding streams need to be considered. The bins cost £324.00 each. Tom Smith continues to liaise with finance re budget for bins.	
2.2.4	(8.1) Out of the £3000 of Outer South Area Committee well fund ring fenced to support SLA2, £2,940 spend was approved at Area	

2.2.5	<p>Committee on 4<sup>th</sup> February 2013 to purchase 6 covert cameras and out of hours and weekend patrol work to the end of March 2013.</p> <p>(9.1) Ash dieback is a serious disease that affects ash trees and is caused by the fungus <i>Chalara fraxinea</i>. The fungus initially kills the leaves and then spreads to the branches and the main stem. This leads to the death of the whole tree. They are more prevalent in late May /summer time and as and when it happens, remedial action will be taken. One privately owned nursery has been affected all sites are being monitored closely.</p>	BB
<b>Standing Items:</b>		
3.0	<b>Service Performance</b>	
3.1	<p><u>Overall Cleanliness Performance:</u></p> <p>Report was tabled by Tom Smith. Overall 2,794 requests for services were received between 1<sup>st</sup> September and 31<sup>st</sup> December 2012 of which 657 were for the Outer South area (24%). The most prevalent issues in Outer South in the period were in descending order were fly-tipping, overgrown vegetation and litter. These accounted for 48% of requests received for the area. Tom added that the covert cameras can contribute to combating the issue of fly-tipping.</p>	
3.2	<u>Service Delivery Performance: 1<sup>st</sup> September to 31<sup>st</sup> December 2012</u>	TS
3.2.1	<p><b>Manual Cleaning:</b> 97% of manual cleaning rotas in Outer South area were taken as scheduled in the period an increase from 95% in the previously reported period (August to September) The 6 non-running routes were all due to holidays. There is currently no spare capacity within the budget to cover holidays/overtime.</p>	
3.2.2	<p><b>Mechanical Cleaning:</b> 83% of the mechanical cleansing rotas in Outer South area were undertaken as scheduled in the period an increase compared to the last period where 80% were undertaken. Of the 45 non – running routes, 18 were in order to undertake leaf-fall clearance for which SSE locality Team receive no additional resources. Other services had to be suspended to respond to the leaf –fall clearance.</p>	
3.2.3	<p><b>Wedge-wide Services:</b> Service generally ran as scheduled, with the exception of gully cleaning service which did not run on occasions in the period mainly due to holidays and inability to source appropriate cover</p>	
3.3.4	<p><b>Fly-tip removal:</b> Aim to clear within 2 days, the number for 5days+ seem high and could be as result of administration not recording jobs quickly enough.</p>	
3.3.5	<p><b>Full litter bin emptying:</b> Tom Smith noted the numbers are low and wonders if it was due to perception. General discussions ensued about discrepancies over bin ownership, whether or not the bins are owned by LCC or shop owners. Examples of these instances to be reported to Tom Smith. Overflowing litter bins to be reported to the</p>	

	Locality Team. Cllr Finnigan mentioned an over flowing at the end of Scotchman lane.	TS
3.3.6	<p>Enforcement Activity: Enforcement activity and Legal Notices served needs to be improved. Historically residents tend to comply in the Outer South Area when they are issued with a caution. Areas of concern highlighted include:</p> <ul style="list-style-type: none"> <li>• Fly-tipping –New Lane carries Public Bridleway Morley No.145. This has previously been cleared by cleansing and barriers have been installed by PROW in addition to the bollards that are already. Toms Smith to arrange to clear the fly tipping</li> <li>• Stream near Moor Knoll Lane towards forest of Leeds sign – Tom and Bob to look into this.</li> <li>• Illegal advertising for a deli on Commercial Street on Leeds Road. Tom to look into this.</li> <li>• Clear needed on Leeds Road - Cllr Renshaw to send Tom details.</li> </ul>	TS/BB/Cllr Renshaw
3.3.7	Bob to pass the enquiry about signage and access controls at the entrance to East Ardsley Fall at Moor Knoll Lane onto my colleagues in Natural Habitats.	BB
3.3.8	Consultation will be carried out next month on the use of dog leash in community parks.	
<b>4.0</b>	<b>Delivery of SLA Priorities</b>	
4.1	<p><u>Actions in Priority Neighbourhoods and against Specific ward priorities:</u></p> <p>Work in these areas has currently stalled due to the restructure. Patrol work will be up and running in the next two week. Members to direct priorities for the Ward patrols.</p> <p>Programme of inspections and cleansing of ginnel to be shared with the group. Tom to email copy to Light for circulation.</p> <p>Any problems identified with ginnels to be reported to Tom Smith</p>	TS/LA
4.2	Bob Buckenham informed the group that there is information currently available on Leeds City Council website about Public Rights of Way and also added it is currently work in progress.	
4.3	<p><u>Actions in relation to Education and Enforcement:</u></p> <p>Cllr Renshaw reported the Fairleigh Road shops needs a clean up.</p>	TS
4.4	<p><u>Partnership Working and Development:</u></p> <p>Ongoing with AVH, P&amp;C, and NPT to develop models of integrated working on environmental services is progressing well. Tom Smith asked Members to consider and suggest businesses in their areas</p>	Ward

	they think should be contributing towards resources.	Councillors
4.5	<u><i>Seasonal and Annual Events Planning:</i></u> A forward plan of events is also in production especially with forthcoming In Bloom events, Morley Literature Festival, St Georges Parade. Bob Buckenham to share P&C events leaflet.	BB
<b>Meeting Specific Items:</b>		
<b>5.0</b>	<b>Review of Locality Regulatory Service</b>	
5.1	First round of recruitment has been completed. There has been a reduction from 16 Enforcement Staff to 11. There are currently 3 vacancies to fill and hope for that to be concluded by the end of next month. 1 Senior Enforcement Officer appointed for Outer South and Outer East and 1 for Inner South.	
<b>6.0</b>	<b>SLA3 – process and priorities</b>	
6.1	Tom proposed plans for SLA3 to be signed off at the July Outer South Area committee meeting. He added that the priorities identified during SLA2 would not have changed much and if Members would allow, he will circulate SLA2 priorities to Members with the view to seek whether the priorities has changed with the option to bring to ward based briefing for further discussion. SLA3 to include more details about partnership agreements between agencies. Proposal was agreed by members.	
<b>7.0</b>	<b>Review of mechanical cleansing routes(Attached)</b>	
7.1	Tom Smith tabled the attached proposed revised schedule. The spreadsheet outlines the old frequency, in weeks and days, alongside the new frequency, the refuse collection day and the day of cleansing.  Key features include: <ul style="list-style-type: none"> <li>○ Cleansing days are now fixed on a particular day each time rather than on the rolling eight day cycle.</li> <li>○ Increased the frequency of all of the routes that were on a twelve week, eight day cycle, to 8 weekly. Following consultation with staff, who reported back that some routes were significantly too small, several routes made larger and this has released capacity to increase frequencies.</li> <li>○ Increased the frequency of cleaning in some priority areas where the current regime was not delivering an acceptable outcome in terms of cleanliness.</li> <li>○ In a very small number of areas, where sustainable, the frequency reduced from 7 weeks (48 days in the eight day cycle) to 8 weeks (56 days in the new cycle), in order to accommodate the overall move to an eight week cycle.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Where possible cleansing day has been put on the day after refuse collection takes place. This was not possible in all areas so focus was placed on the priority areas identified in the SLA.</li> <li>○ Maintained capacity days to enable support to community and other events, and react to issues when they arise.</li> </ul> <p>Cllr Finnigan suggested revisiting Route Ref: W27A.</p>	TS
7.2	<p>This should result in an improved service in all areas and in addition, give static and predictable routes, making it much easier to communicate rotas to the public and support community groups in their activities.</p> <p>Build in some focus on some of the commercial centres in the Morley / Rothwell Town Centres. Include weekly additional sweep.</p> <p>Any final suggestions to be feedback to Tom Smith</p>	Ward Councillors
<b>8.0</b>	<b>Public Conveniences</b>	
8.1	<p>Tom Smith spoke to this item and tabled a list of Public Conveniences vested with Environment and Neighbourhoods. The following has been identified in the Outer South Area:</p> <ul style="list-style-type: none"> <li>• Midland Street Woodlesford – closed for 5years, condition very poor, being declared surplus and will be marketed. Property Services have three potential purchasers. Cllr Bruce to confirm if Rothwell Members were consulted.</li> <li>• Wesley Street Morley – Closed for many years, condition poor, roof collapsed. In July 2012 Members were asked for their views on a sale of the building. Further information is awaiting on the current position.</li> <li>• Rothwell – part of phase 2 PC refresh programme – condition reasonable £3892 allocated to improve condition.</li> </ul> <p>Aretha Hanson asked who monitors how often they are used. Tom Smith to feedback to board.</p>	<p>Cllr Bruce</p> <p>AH</p> <p>TS</p>
<b>9.0</b>	<b>Parks &amp; Countryside</b>	
9.1	<p>At the last Outer South Area Committee meeting on the 4<sup>th</sup> February 2013, Members expressed the wish to have transparency and influence on Parks &amp; Countryside resources allocated to the Outer South Area, also their wish to see greater joined up working between Parks &amp; Countryside and Environmental Services.</p>	
9.2	<p>Bob Buckenham after consultation with colleagues reported that resources allocated were included in the report to Area Committee on the 4<sup>th</sup> February 2013 and those resources are fluid and spent on</p>	

	<p>functions rather than areas. He asked members for what areas specifically they wanted information.</p> <p>Cllr Finnigan said he would like to know what the Operational teams did, how many there are, how are priorities set and who was involved in setting those priorities, a work programme. He added certain areas get more than others and would like to see more can Members influence. A better planned approach as currently its all reactive work.</p> <p>Bob to seek further advice from the Area Managers in Parks regards the question of resources.</p>	BB
<b>10.0</b>	<b>Any Other Business</b>	
10.1	<p>Bob Buckenham tabled papers on the South Leeds Green Infrastructure Corridor (SLGIC) The SLGIC paper describes the planned enhancement of Green Infrastructure in south Leeds, following an existing green corridor, from Lingwell Nook, northwards through East Ardsley Fall, Thorpe and south Middleton, to link with Rothwell Country Park and the Lower Aire Valley plus Leeds City Centre. The TransPennine Trail - Swillington Bridge to Fleet Bridge was also tabled. The path outlined to be resurfaced by Leeds City Council.</p> <p>Bob also reported that the Natural Environment Service (Public Rights of Way and Natural Habitats) had arranged and implemented 800 metres of surfacing work on the permissive bridleway from Moor Knoll Lane to Fall Lane at East Ardsley.</p> <p>Members are asked to review the paper and feedback to Bob</p>	Ward Councillors
10.2	Tom Smith asked if members felt they have been reasonably briefed on the waste management. Members confirmed they have been thoroughly briefed and engaged.	
10.3	Cllr Renshaw passed on a request from Cllr Jack Dunn for a gritting machine for community use. Tom Smith to cost and report back.	TS
<b>11.0</b>	<b>Date of Future Meetings</b>	
11.1	<p>Future meeting dates:</p> <p>Wednesday 24<sup>th</sup> April 2013 – Morley Town Hall, Small Banqueting Room - 4pm</p>	